# Application Review Module (ARM)



## About GrantSolutions

GrantSolutions is a grants business leader providing end-to-end innovative grants management services dedicated to advancing the mission of Federal agencies.

Our software as a service (SaaS) offering solves for shared mission needs across agencies while incorporating unique business and regulatory processes for grant programs.

## About ARM

The Application Review Module (ARM) provides an all-inclusive solution to manage the grant application evaluation and peer review process for a grant-making agency. ARM ensures the seamless organization, evaluation, and management of the grant application lifecycle. This leads to fair and comprehensive reviews through an organized and manageable process.



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## Benefits of ARM

ARM's online collaborative tool allows for remote peer review and helps Federal agencies select the best applications for each award. ARM helps produce:

> **Cost-Saving Budget Impact:** Eliminates logistic expenses and burden for travel by allowing grant reviews to take place in a web-based environment providing Federal agencies the opportunity allocate more funds to meet their mission.

> **Compliant and Defensible Processes:** Increases efficiency by offering agencies the option of seven federally approved peer review workflows to ensure consistency and adherence to agency regulations.

> **Simplifies Administrative Process:** Streamlines the peer review process while offering real time reporting to provide transparency, reducing the burden on agencies for management, monitoring and oversight.

> **Shorter Review Timelines:** Reduces overall time to review announcements by remotely connecting a broader pool of reviewers and synthesizing peer review findings for timely awards.

## Proven Results

> Federal agencies see a savings of $2200 per reviewer if a review is hosted remotely using ARM in lieu of hosting an on-site peer review. Using ARM for remote reviews saved the Office of Community Services (OCS) more than $1.3 million per year.

> Health and Human Services' Health Resources and Service Administration (HRSA) identified ARM as its solution to maintain consistency and transparency, and has successfully managed over 100 peer reviews evaluating more than 6,000 applications annually.

> Using ARM, the Centers for Disease Control's Chronic Disease Prevention and Health Promotion (CDC-Chronic) managed their first nation-wide fully remote peer review enabling them to successfully complete the review of more than 600 applications in their compressed timeframe.

## Key Features

› **Configurable Workflows:** Standardize content and control quality across the review process by managing configurable templates of seven transparent federally approved process models.

› **Review Session Management:** Secure access and user authentication so reviewers only see applications they have been assigned.

› **Application Evaluation:** Create multiple scoring and non-scoring review criteria types to meet review needs.

› **Automated Routing for Review & Approval:** Automatically route application evaluation documents to appropriate stakeholders for review and approval, removing the need for email attachments and paper processes.

› **Seamless GrantSolutions Grants Management Module (GMM) Integration:** Easily syncs application data and final review scores to the GrantSolutions GMM, eliminating the resources need to double-enter the key data into the funding list and providing an error-proof solution.

› **Seamless GrantSolutions Reviewer Recruitment Module (RRM) Integration:** Easily synch reviewer data to the GrantSolutions RRM, ensuring an error-free transfer of review results.

› **Post Review Documentation:** Produce robust reports showing all comments and steps of the review process, an evaluation summary, and a ranking list for both internal and external distribution.

› **Online Collaboration:** Meet virtually or in person to discuss evaluations and work on a common understanding of the application for ranking list.

› For more information about ARM, email **information@grantsolutions.gov**